

Pendleton Community Public Library
Library Board Meeting
Wednesday, October 12, 2016

Budget Adoption

The budget adoption meeting opened at 6:01 p.m.. The 2017 budget was presented to the Library Board for adoption. A motion was made by Al Rodecap, seconded by Patricia Valentine. Adopted. The adoption meeting was adjourned at 6:05 p.m. on the motion of Paul Claxon and a second by Al Rodecap.

Call To Order

The meeting was called to order at 6:05 p.m. by President David Ballenger. The following members were present: Al Rodecap, Patricia Valentine, and Paul Claxon. Also attending were Library Director Lynn Hobbs, Young Adult Librarian Matthew Stephenson.

Approval of Secretary's Report

The minutes of the August and September meetings were approved on the motion of Al Rodecap and a second by Patricia Valentine.

Treasurer's Report

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|--------------------|---------------------|---------------|
| Beginning Balance: | Star Bank Checking | \$ 473,906.02 |
| | Petty Cash | \$ 200.00 |
| | Cash Change | \$ 100.00 |
| | Citizens State Bank | \$ 37,369.26 |
| Ending Balance: | | \$ 511,575.28 |

Paul Claxon made a motion to accept the Treasurer's Report. Seconded by Al Rodecap. Approved.

Approval of Claims:

Claims totaling \$ 81,241.15 were presented for approval. Following discussion, Al Rodecap made a motion to approve the claims. Seconded by Patricia Valentine. Approved.

Director's Report

Lynn has been heavily involved with the Indiana Library Federation over the past month. The SAMS conference was held on September 15th and 16th. The SAMS committee held its recap meeting and agreed that it was one of our best conferences ever.

The Indiana Library Federation has a new Executive Director in Lucinda Nord. She has been very active in presenting the work plan which outlines the future direction of the State's professional library association and advocacy group. She presented this plan at the IPLA (Indiana Public Library Association) conference and ILF's Legislative Committee's Fall Forum. The IPLA conference focused on the new FSLA laws. The focus of the afternoon session was to reevaluate the process of performance evaluations. At the Fall Forum we made our voices heard for more funding for bandwidth, expanding the definition of the public library in the Indiana Code, and being instrumental in the Every Student Succeeds Act. We also learned about the changes to local income tax distribution, which is a separate agenda item.

Lynn presented "INSPIRE Made Easy" at the Wells County Staff Development Day.

We are making progress on our website. We purchased an annual subscription to evanced which is the software behind the calendar on the new site. Online registration is a great feature. We have finalized the colors, overall aesthetics, architecture, and are working on selecting images for the site as well as filling in content. We are looking forward to a launch sometime this fall.

We hosted a regional “Maker Kit” session for children and young adult librarians. The Indiana State Library brought several examples of affordable technology kits that some libraries are using for STEAM programming.

Lynn met with the representatives from Perfection to get a quote to update our heating and cooling server. It seems that most of the Distech controls are already outdated if we are going to upgrade our “ilon” software, which is our heating and cooling software. Brad and Craig from Perfection gave me a cost estimate of \$80,000 to fully upgrade our system. Lynn has asked them to provide a solution that is cheaper, but will get us by.

We have entered into some initial conversations with eKeepers about replacing our servers with one physical server, running virtual servers. Once our website goes live, we would like to host it offsite, with Solutions for eBiz.

Once again, we had a great time participating in the homecoming parade!

Our erate application for Category 2 funding was approved, and we are moving forward with ENA Air. ENA Air will completely update our wireless network. With ENA, we essentially lease the equipment, ensuring the most up-to-date technology (as is stated in our mission statement), and they will manage the bandwidth in every way.

Rhonda would like to get a gerbil for the children’s department. She put a proposal together, which is included in the Board packets. The Board approved a gerbil for the children’s department as long as children are not handling the gerbil.

Unfinished Business

NONE

New Business

Local Income Tax – Lynn informed the Board of changes to the methods of distributing local income tax, which will be in effect in 2018.

Nursing Nook – Fredericks, Inc. provided a quote for a nursing nook in the children’s department. The nursing nook is a goal in the library’s long range plan. The quote was for \$4,192. The Board approved the quote, but instructed Lynn to make sure that the nook would include a smoke detector.

Adjournment

Paul Claxon made motion to adjourn. Al Rodecap seconded. Meeting adjourned at 6:43 p.m.